

### FY 83 Directorate-Level Objectives

- Consolidate Agency Metropolitan Washington Area Activities in the Headquarters Compound
- Conduct a Comprehensive Review of Personnel Management Functions
- Develop and Implement a Logistics Integrated Management System (LIMS)
- Develop Policy and Resolve Key Issues Affecting Acquisition
- Establish Procedures to Execute Payments in Accordance with PL 97-177, Prompt Pay Act
- Provide Support to SAFE, Phase II
- Provide a System for More Timely and Efficient Response to Space Requirements
- Improve the Physical Environment and the Quality of Food and Service in the Executive Dining Room
- Implement the Digital Prepress System
- Conduct a Pilot Quality Circle Program
- Improve Responsiveness to Politically Sensitive Requirements for Goods and Services
- Construct 50,000 net Square Feet of Space

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- Continue to Work Closely with GSA to Improve Service to the Agency

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- Design Methods for Improving Responsiveness to Furniture Requirements
- Provide Management Information on the Upgrade

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RECOMMENDED OBJECTIVES FOR THE QUARTERLY CONFERENCE

Objective

Presenter

- ✓ Conduct a Pilot Quality Circle Program -
- ✓ Construct 50,000 Net Square Feet of Space
- ✓ Consolidate Agency Metropolitan Washington Area - Activities
- ↓ Establish Procedures to Execute Payments in - Accordance with the Prompt Pay Act
- 13 Develop Policy and Resolve Key Issues Affecting Acquisition
- 5 Improve the Physical Environment and Quality of - Food and Service in the EDR
- ↓ Design Methods to Improve Responsiveness to - Furniture Requirements

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OBJECTIVES NOT INCLUDED

Conduct a Comprehensive Review of Personnel Management

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Improve Responsiveness to Politically Sensitive Requirements for Goods and Services - *Let them know what's happening*

Provide a System for More Timely and Efficient Response to Space Requirements (CADDS)

Provide Support to SAFE, Phase II

Implement the Digital Prepress System

Continue to Work with GSA for Improved Service

3 Provide Management Information on the Upgrade -

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26 Oct 82

Met with:

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Quarterly on LIMS, new Payroll System,  
Message Handling Facility will be separate  
from normal MBO's.  
not related (Save time, not scheduled review)

ODP coordinate - send draft advance  
copy of agenda + milestone chart for  
additions, etc.

First MTG 22 Nov - Place + time later.

A G E N D A

OFFICE OF LOGISTICS QUARTERLY PLANNING CONFERENCE

2 February 1983 - 1000 Hours

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UPDATES REQUESTED: 6 JAN 83

Presenter

UPDATES Req'd Daniel C. King, D/L

Opening Remarks

Objectives

- ① Construct 50,000 Net Square Feet of Space
- ② Consolidate Agency Metropolitan Washington Area Activities
- ③ Provide Management Information on the Upgrade
- ④ Establish Procedures to Execute Payments in Accordance with the Prompt Pay Act
- ⑤ Improve the Physical Environment and Quality of Food and Service in the Executive Dining Room
- ⑥ Design Methods to Improve Responsiveness to Furniture Requirements
- ⑦ Conduct a Pilot Quality Circle Program

1-6-83

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1-6-83

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1-12-82

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1-7-82

1-12-82

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1-6-82

Closing Remarks

Daniel C. King

S E C R E T